

Teaming Virtually

Two or more people who work together and communicate primarily through technology are considered to be a virtual team. With so many teams comprised of members who are living in different time zones, countries, and continents, or even just in different locations in the same city, there is an ever increasing need for people who don't see each other frequently to figure out how to work better together. While today's technology makes it possible to work together virtually, true success for a team is not just about having access to technology. The most advanced technology will not cause people to share their knowledge or become productive while working in dispersed environments.

This program is designed to teach the concepts covered in the Teaming Virtually Handbook and provide opportunities to apply the concepts with a back-home team. The sessions are lively and engaging and incorporate a variety of interactive, table team, and group activities. The program gives members and leaders of virtual teams a proven process for dealing with the special challenges of trust, attentiveness, and communication, which are especially difficult for virtual teams.

Audience

Team leaders and team members who are faced with building and maintaining productive teams in a dispersed environment

Program Format

The Teaming Virtually program was developed to take advantage of the latest in multimedia technology. It incorporates experiential learning methodologies and a variety of optimal learning techniques. It can be presented to open enrollment groups or facilitated with intact teams.

There are three delivery options:

1. Our best practice is the One-day virtual learning program—It includes three 90-minute WebEx sessions with fieldwork. This option provides in-depth skill building opportunities and is designed to be presented in one day with 60 minutes between sessions during which the participants complete the fieldwork. Each virtual learning session has a basic training design that fits an established time frame. Multiple delivery options are provided, thus allowing flexibility for a variety of platforms to be used or for adjusting the time frame when necessary.
2. One-half-day face-to-face classroom—This session provides an opportunity for a team that usually gathers virtually to come together to learn new skills and practice fun and engaging ways to be more productive.
3. Self study (Teaming Virtually handbook only)—This option is designed for individual participants—team leaders or team members—who independently guide themselves through the steps and tools used to increase trust, attentiveness, and communication within their teams.

Outcomes

As a result of this experience, participants will increase their effectiveness in virtual teams by

- Exploring the issues of working on virtual teams
- Examining the three special challenges faced by virtual teams
 - Trust
 - Attentiveness
 - Communication
- Exploring and using some of the 32 tools included in the Virtual Teams Handbook
- Developing an action plan to make their virtual team more effective

For more information, please contact your Blanchard® Sales Associate at 800 728-6000 or 760 489-5005.



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